NEW HEIGHTS SCHOOLS, INC.
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BOARD OF DIRECTORS MEETING
Wednesday, August 13, 2025
New Heights School Room 205
9am - 10:30am

MINUTES

I. Opening of Meeting/Call to Order
Board Chair Stephanie Bagwell called the meeting to order at 9:08am.

A. Attendance

Board of Directors:
Stephanie Bagwell __X__
Sofie Engebretson __X__
Rikk Sorenson __X__
Angie Bohnert __X__
Vacancy

Ex-Officio
Tom Kearney (Principal/Superintendent)
Lindsay Berberich (Bookkeeper)

Visitors:
None

B. Welcome Guests/Visitors
Board Chair Stephanie Bagwell welcomed those present.

II. Review of Agenda and Minutes (action)

A. Review Agenda and Conflict of Interest
The agenda was reviewed with no changes recommended. A roll call was completed to see if anyone had a conflict of interest with the Agenda items. Votes are as follows: Stephanie- no, Sofie- no, Rikk- no, Angie- no.

B. Approval of the July 16, 2025 Minutes
On a motion by Steph, seconded by Rikk, with no discussion and all present voting yes, motion passed to approve the Board of Directors minutes from July 16, 2025.

III. Financial Report (action)

A. Financial Review
Lindsay presented and answered questions on the July 2025 Check Register Report (available on the Board of Directors shared drive)
On a motion by Angie, seconded by Rikk, with no discussion and all present voting yes, motion passed to approve the Check Register as presented.

IV. Old Business (action)

A. Authorizer Goal Review
New document created.

B. Board Goals 2025-26
New document created and goals developed.

C. New Board Member Appointment
Applications/persons interested were reviewed.

On a motion by Stephanie, seconded by Sofie, with no discussion and all present voting yes, motion passed to approve the appointment of Cressida (CJ) Silver to fill board vacancy (Treasurer).

V. New Business (information/action)

A. Staffing Updates

Resignation of school counselor, Annah Massmann.
On a motion by Stephanie, seconded by Rikk, with no discussion and all present voting yes, motion passed to approve the resignation of Annah Massmann.

Hiring of Tyler Auge, Social Studies.
Tom gave an explanation of hiring- looking for ways to distribute school counselor duties within staff. This hire allows Tom to be out of the classroom for all hours except 1 and gives more flexibility within the schedule.
On a motion by Angie, seconded by Stephanie, with no discussion and all present voting yes, motion passed to approve the hire of Tyler Auge.

B. ReLicensure Committee Member Designation
With the resignation of Annah, there is a vacancy on the relicensure committee.
On a motion by Angie, seconded by Stephanie, with no discussion and all present voting yes, motion passed to approve the designation of Nate Murphy as a staff member for the Relicensure Committee.

VI. Policy Review (action)

A. Policy Revisions for Approval
1. #506 - Student Discipline - Rikk
Rikk led a discussion on this policy.
On a motion by Rikk, seconded by Angie, with no discussion and all present voting yes, motion passed to approve Policy #506 as presented.
2. #208 - Development, Adoption, and Implementation of Policies - Angie
Angie led a discussion on this policy.
On a motion by Angie, seconded by Rikk, with no discussion and all present voting yes, motion passed to approve Policy #208 as presented.
3. #624 - Online Learning Options - Steph
Steph led a discussion on this policy, including how the policy is now called Online Instruction.
On a motion by Steph, seconded by Sofie,, with no discussion and all present voting yes, motion passed to approve Policy #624 as presented.
4. #603- Curriculum Development (has redlines) - Steph
Complicated policy. Need to continue to review and discuss how to implement pieces such as the curriculum committee. Will review statutes and revisit next month.

B. Assign Policies for September
1. #730 - Purchase and Procurement - Steph
2. #419 - Tobacco-Free Environment - Rikk
3. #524 - Internet Acceptable Use - Angie (has redlines)
4. #801 - Equal Access to School Facilities - Sofie
5. #603 - Curriculum Development - Steph

C. Review Policy Revision Steps
Members reviewed the steps for policy review. Re-established procedures.

VII. Administrator's Report

Tom Kearney gave a report on the state of the school, including the following:
Enrollment is around 103 right now. Some families chose to homeschool.

- *Staffing: We will have a full staff. Not the staff we are used to, but have things covered.*

VIII. Receive Donations

None

IX. Other

None

X. Set Agenda for Next Meeting

- *Review Agenda and Minutes*
- *Board Oath (CJ)*
- *Financial Review*
- *Authorizer Goal Review*

- *Finalize Board Goals*
- *Establish Administrative Review Committee*
- *Designate Identified Official with Authority*
- *Policy Reviews: #730, #419, #524, #801, #603*
- *Assign Policies for October: #414, #806, #516, #608*
- *Administrator's Report*
- *Receive Donations*
- *Other*
- *Set Agenda for next meeting*

XI. **Adjournment**

On a motion by Angie, seconded by Rikk, the meeting was adjourned at 10:27am.

Next Meeting:

The next Board of Directors Meeting will be on Wednesday, September 10, at 3:30pm in Room 105.

Mission: To inspire and challenge each individual to reach his or her full potential.

If you cannot attend the meeting please call Angie Bohnert, (651) 439-1962 abohnert@newheightsschool.org