



BOARD OF DIRECTORS MEETING
Wednesday, December 17, 2025
New Heights School Room 105
3:30pm - 5:00pm

MINUTES

I. Opening of Meeting/Call to Order

Board Chair Stephanie Bagwell called the meeting to order at 3:39pm.

A. Attendance

Board of Directors:

Stephanie Bagwell

Angie Bohnert

Sofie Engebretson

Cressida (CJ) Silver

Rikk Sorenson

Visitors:

None

Ex-Officio

Tom Kearney (Principal/Superintendent)

Lindsay Berberich (Bookkeeper)

B. Welcome Guests/Visitors

Board Chair Stephanie Bagwell welcomed those present.

II. Review of Agenda and Minutes (action)

A. Review Agenda and Conflict of Interest

The agenda was reviewed with no changes recommended. A roll call was completed to see if anyone had a conflict of interest with the Agenda items. Votes are as follows: Stephanie- no, Sofie- Absent, Rikk- no, Angie- no, CJ- Absent.

B. Approval of the [November 12, 2025 Minutes](#)

On a motion by Steph, seconded by Rikk, with no discussion and all present voting yes, motion passed to approve the Board of Directors' minutes from November 12, 2025.

III. Financial Report (action)

A. Financial Review

Lindsay presented and answered questions on the November 2025 Check Register Report (available on the Board of Directors shared drive).

On a motion by Angie, seconded by Steph, with no discussion and all present voting yes, motion passed to approve the Check Register as presented.

B. Audit Review

The audit was sent to board members for review. No questions.

On a motion by Rikk, seconded by Angie, with no discussion and all present voting yes, motion passed to approve the Annual Audit Report.

IV. Old Business (action)

A. Authorizer Goal Review

Goal 1: FastBridge Reading

Goal 2: MCA Reading

Goal 3: MCA Math

Goal 4: MCA Science

Goal 5: Graduation

Fall FastBridge testing complete. Capti test administered to kids in grades 4-12 that were considered "high risk" on FastBridge. Winter FastBridge testing happening after break. Graduation rate is looking good.

B. [2025-26 Board Goals](#) Review

Goal 1: Fundraising

Goal 2: Policy Manual

Goal 3: Crisis Management

Goal 4: Develop plan to purchase building

Goal 1: Working with parents and revising/developing letters to send to businesses. Include funding/donation info in Newsletter? Angie to talk to Lindsay about this. Culver's night in November- no amount yet. Student council working on fundraising opportunities, like selling candy canes, to help with field trip funding. Work to put together list of ongoing activities that we want the money for before the next board meeting- Angie/Steph to meet 1/13.

Goal 2: Ongoing. Going well.

Goal 3: Plans are up to date with correct phone numbers, contact people, etc. Next step is to meet with local police department to review plans. Crisis management plan was reviewed in October and updated.

Goal 4: RFP was written and put on the website. Proposal(s) received, to be reviewed today. Next step is to finalize agreement with a company.

V. New Business (information/action)

A. World's Best Workforce/Comprehensive Achievement and Civic Readiness Report

Tom presented the proposed WBF/CACR goals for the 25-26 year.

On a motion by Steph, seconded by Rikk with no discussion and all present voting yes, motion passed to approve the World's Best Workforce Report/Comprehensive Achievement and Civic Readiness Report goals as presented for the 25-26 year.

B. Review Municipal Advisor Proposal from 10Square

Tom presented the proposal from 10Square regarding them being our advisor to go through the steps of purchasing the building. Proposal to be reviewed by board members and voted on at a special meeting on Monday, 12/22.

VI. Policy Review (action)

A. Policy Revisions for Approval

1. [#722: Public Data Requests](#) - Rikk

Rikk led a discussion on this policy and recommended minimal changes based on redlines.

On a motion by Rikk, seconded by Steph, with no discussion and all present voting yes, motion passed to approve Policy #722 as presented.

B. Assign Policies for January:

1. [#510: School Activities](#) - CJ

2. [#533: Wellness](#) - Angie

3. [#616: School System Accountability](#) - Steph

VII. Administrator's Report

Tom Kearney gave a report on the state of the school, including the following:

- *4 days to the halfway point of the school year- today was day 77!*
- *Attendance: 91.78%... not what we want to see.*
- *Discipline Referrals: 20 total- 10 kids. 4 language, 3 academic dishonesty, 3 defiance/noncompliance. Nobody standing out as a major problem and no major behavior problems.*
- *Staffing: Going well with long-term sub for family leave.*
- *Quarter 1 grades looked good, Quarter 2 also looking to end well.*

VIII. Receive Donations

\$100 for selling old books.

IX. Other

None

X. Set Agenda for Next Meeting (December)

- *Review Agenda and Minutes*
- *Financial Review*
- *Authorizer Goal Review*
- *Board Goals Review*
- *Review Draft Calendar for 26-27/FY 27*
- *Policy Reviews: #510, 533, 616*
- *Assign Policies for February: #214, 413*
- *Administrator's Report*
- *Receive Donations*
- *Other*
- *Set Agenda for next meeting*

XI. Adjournment

On a motion by Angie, seconded by Steph, the meeting was adjourned at 4:23pm.

Next Meeting:

The next Board of Directors Meeting will be on Wednesday, January 14, at 3:30pm in Room 105.

(Special meeting to be held on 12/22/25 at 2:30pm in Room 105 to vote on proposal for Municipal Advisor)

Mission: To inspire and challenge each individual to reach his or her full potential.

If you cannot attend the meeting, please call Angie Bohnert, (651) 439-1962 abohnert@newheightsschool.org