



BOARD OF DIRECTORS MEETING
Wednesday, November 12, 2025
New Heights School Room 105
3:30pm - 5:00pm

MINUTES

I. Opening of Meeting/Call to Order

Board Chair Stephanie Bagwell called the meeting to order at 3:31pm.

A. Attendance

Board of Directors:

Stephanie Bagwell __X__

Angie Bohnert __X__

Sofie Engebretson __X__

Cressida (CJ) Silver __X__

Rikk Sorenson __X__

Ex-Officio

Tom Kearney (Principal/Superintendent)

Lindsay Berberich (Bookkeeper)

Visitors:

None

B. Welcome Guests/Visitors

Board Chair Stephanie Bagwell welcomed those present.

II. Review of Agenda and Minutes (action)

A. Review Agenda and Conflict of Interest

The agenda was reviewed with no changes recommended. A roll call was completed to see if anyone had a conflict of interest with the Agenda items. Votes are as follows: Stephanie- no, Sofie- no, Rikk- no, Angie- no, CJ- no.

B. Approval of the [October 8, 2025 Minutes](#)

On a motion by Steph, seconded by Rikk, with no discussion and all present voting yes, motion passed to approve the Board of Directors' minutes from October 8, 2025.

III. Financial Report (action)

A. Financial Review

Lindsay presented and answered questions on the October 2025 Check Register Report (available on the Board of Directors shared drive).

On a motion by Angie, seconded by Sofie, with no discussion and all present voting yes, motion passed to approve the Check Register as presented.

B. Audit Review

The audit was recently completed, it is in the review stage. A draft will be sent to board members for review.

IV. Old Business (action)

A. Authorizer Goal Review

Goal 1: FastBridge Reading

Goal 2: MCA Reading

Goal 3: MCA Math

Goal 4: MCA Science

Goal 5: Graduation

Fall FastBridge testing complete. Capti test administered to kids in grades 4-12 that were considered "high risk" on FastBridge. Graduation rate is looking good.

B. [2025-26 Board Goals](#) Review

Goal 1: Fundraising

Goal 2: Policy Manual

Goal 3: Crisis Management

Goal 4: Develop plan to purchase building

Goal 1: *Working with parents and revising/developing letters to send to businesses. GoFundMe used for elementary field trip. Parents were involved for middle school dance and we broke even for it. Include funding/donation info in Newsletter? Culver's night in November. Student council working on fundraising opportunities, like selling candy canes, to help with field trip funding. Work to put together list of ongoing activities that we want the money for before the next board meeting.*

Goal 2: *Ongoing. Going well.*

Goal 3: *Plans are up to date with correct phone numbers, contact people, etc. Next step is to meet with local police department to review plans. Crisis management plan was reviewed last month and updated.*

Goal 4: *Presentation last month from potential municipal advisors. RFP was written and put on the website. Next step is to finalize agreement with a company.*

V. New Business (information/action)

A. World's Best Workforce/Comprehensive Achievement and Civic Readiness Report

Tom presented on the World's Best Workforce Report. We met 4 out of 5 goals. Goal 1: Having kindergarten take FastBridge- Goal met; all students took the test. Goal 2: Close the Achievement Gap using MCA data- Goal not met; Did not decrease the amount of students that are in the "partially meets" or "does not meet" categories (MCA is not our strong area). Goal 3: Having students career and college ready- Goal met; students in grades 9-12 participated in career and post-secondary activities. Goal 4: All students graduate- Goal met; all of our students are graduating. Goal 5: Prepare students to be lifelong learners- Goal met; helping students develop critical thinking, teaching growth mindset, giving choices... all promote lifelong learning.

On a motion by Steph, seconded by CJ, with no discussion and all present voting yes, motion passed to approve the World's Best Workforce Report/Comprehensive Achievement and Civic Readiness Report.

VI. Policy Review (action)

A. Policy Revisions for Approval

1. [#522 - Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process](#) - Steph
*Steph led a discussion on this policy and recommended minimal changes (grammatical).
On a motion by Steph, seconded by Rikk, with no discussion and all present voting yes, motion passed to approve Policy #522 as presented.*
2. [#102 - Equal Educational Opportunity](#) - CJ
*CJ led a discussion on this policy and recommended minimal changes (grammatical).
On a motion by CJ, seconded by Angie, with no discussion and all present voting yes, motion passed to approve Policy #102 as presented.*

B. Assign Policies for December:

1. [#722: Public Data Requests](#) - Rikk

VII. Administrator's Report

Tom Kearney gave a report on the state of the school, including the following:

- *55 student days so far!*
- *ADM currently is 96. Down from where we want it to be. Enrollment meetings are happening, but not all are good fits for our school.*
- *Attendance: 92.19%.*
- *Discipline Referrals: 17 total. 4 language, 3 academic dishonesty, 3 defiance/noncompliance. Nobody standing out as a major problem and no major behavior problems.*
- *Staffing: Going well with long-term sub for family leave.*
- *Quarter 1 grades looked good!*
- *Conferences: Elementary went well, secondary attendance was low. Will move to requested, virtual conferences for secondary.*
- *Building Procurement: RFP posted on the website.*
- *Year-End Audit: Complete, in review stage now.*

VIII. Receive Donations

Halloween Dance Donations- Multiple families and staff members donated supplies and time for the Middle School Halloween dance.

Board chair Stephanie Bagwell thanked all for their donations of items and time!

IX. Other

None

X. Set Agenda for Next Meeting (December)

- *Review Agenda and Minutes*
- *Financial Review*
- *Audit Approval*
- *Authorizer Goal Review*
- *Approve WBWF/CACR 25-26 goals*
- *Board Goals Review*
- *Policy Reviews: #722*
- *Assign Policies for January: #616, #510, #533*
- *Administrator's Report*
- *Receive Donations*
- *Other*
- *Set Agenda for next meeting*

XI. Adjournment

On a motion by Angie, seconded by Rikk, the meeting was adjourned at 4:45pm.

Next Meeting:

The next Board of Directors Meeting will be on Wednesday, December 17, at 3:30pm in Room 105.

Mission: To inspire and challenge each individual to reach his or her full potential.

If you cannot attend the meeting, please call Angie Bohnert, (651) 439-1962 abohnert@newheightsschool.org