



BOARD OF DIRECTORS MEETING  
*Wednesday, June 11, 2025*  
New Heights School Room 205  
9am - 10:30am

MINUTES

I. Opening of Meeting/Call to Order

*Board Chair Stephanie Bagwell called the meeting to order at 9:04am.*

A. Attendance

Board of Directors:

Stephanie Bagwell \_\_X\_\_

Angie Bohnert \_\_X\_\_

Sofie Engebretson \_\_X\_\_

Jennifer Van Dyke \_\_A\_\_

Rikk Sorenson \_\_X\_\_

Ex-Officio

Tom Kearney (Principal/Superintendent)

Lindsay Berberich (Bookkeeper)

Visitors:

Heidi Koenhle

Abbie Smith

B. Welcome Guests/Visitors

*Board Chair Stephanie Bagwell welcomed those present.*

II. Review of Agenda and Minutes (action)

A. Review Agenda and Conflict of Interest

*The agenda was reviewed with no changes recommended. A roll call was completed to see if anyone had a conflict of interest with the Agenda items. Votes are as follows: Stephanie- no, Sofie- no, Rikk- no, Angie- no.*

B. Approval of the [May 14, 2025 Minutes](#)

*On a motion by Steph, seconded by Rikk, with no discussion and all present voting yes, motion passed to approve the Board of Directors minutes from May 14, 2025.*

III. Financial Report (action)

A. Financial Review

*Lindsay presented and answered questions on the May 2025 Check Register Report (available on the Board of Directors shared drive)*

*On a motion by Angie, seconded by Sofie, with no discussion and all present voting yes, motion passed to approve the Check Register as presented.*

B. FY26 Budget Draft

*Lindsay and Tom presented the FY26 Budget Draft.*

*On a motion by Steph, seconded by Rikk, with no discussion and all present voting yes, motion passed to approve the FY26 Budget as presented with an ADM of 115.*

IV. Old Business (action)

A. Board Goals 2024-25

- The Board of Directors will continue to monitor, assess, and maintain a monthly record of the school's progress towards meeting each of the authorizer contract goals, in part, to work to obtain a new contract with the Guild by June 30th, 2025. Updates will be given at Board of Directors meetings and minutes will be used as record.*
- The Board of Directors will continue to adopt new policies as needed, continue the current review process, and reorganize the school's policy manual to ensure that the school is up to date and compliant regarding all policy mandates by May of 2025.*

3. *The Board of Directors will explore and develop a mechanism to determine current family engagement to establish 5-7 opportunities for families to engage with the school, including open houses, conferences, and surveys.*
4. *The Board of Directors will explore, develop, and implement a school cell phone policy by December 11, 2024.*
5. *The Board of Directors will increase board members' level of awareness of the school's programming by inviting teachers to present at monthly board meetings and involving board members in school activities, including the first day, lesson observations, lunch duty, and morning/afternoon drop-off.*

*Discussion: Goal 1- Goal met. Confirmed to get 5 year renewal!*

*Goal 2- Goal met. Monitoring redlines and implementing changes as needed. Making other changes based on model policies. Lindsay and Angie to work on updating tracking sheets, review directions, etc.*

*Goal 3- Goal met. School dance, fine arts festival, field trips, conferences, etc.*

*Goal 4- Goal met. Policy approved, implemented, and is going well!*

*Goal 5- Goal met. Jen and Rikk helped with the dance. Rikk signed up to help with field day. 3 teachers presented at meetings.*

**B. Authorizer Goal Update**

*Accountability Goals 1-4: Based on Test Scores and Graduation. Elementary and Secondary FastBridge completed. Don't have MCA data yet.*

*Goal 5: Attendance and graduation. Goal met.*

*Goal 6: Surveys complete, reviewed. Goal met.*

*Goal 7: Post-secondary plans/Graduation- Goal met.*

**V. New Business (information/action)**

**A. Authorizer Contract Review and Approval**

*Contract reviewed.*

*On a motion by Steph, seconded by Rikk, with no discussion and all present voting yes, motion passed to approve the authorizer contract, including authorizer goals.*

**B. Q-Comp Annual Report**

*Steph presented and answered questions on the Q-Comp Annual Report which is available on the Shared Drive.*

*Focus of PLCs reviewed (classroom management mostly). New teacher observation rubric developed. 100% of staff met SLG goals and 100% met observation criteria. Site wide goal met.*

*On motion by Angie, seconded by Rikk, with no discussion and all present voting yes, motion passed to approve the Q-Comp Annual Report as presented.*

**C. Staffing Updates**

*Christie Hogan Resignation*

*On a motion by Steph, seconded by Angie, with no discussion and all present voting yes, motion passed to accept the resignation of Christie Hogan on good terms. The board thanked her for her contribution to the school.*

*Abby Lindquist Resignation*

*On a motion by Angie, seconded by Steph, with no discussion and all present voting yes, motion passed to accept the resignation of Abby Lindquist on good terms. The board thanked her for her contribution to the school.*

*New Hire - 2/3 Teacher*

*Tom discussed the hiring of Brenna Barwald as our 2-3 Elementary Teacher and recommended her hire.*

*On motion by Rikk, seconded by Sofie, with all present voting yes, motion passed on the recommendation of our Principal Tom Kearney to approve the hiring of Brenna Barwald (2/3 Elementary Teacher).*

*New Hire - Special Ed Case Manager*

*Tom discussed the hiring of Harmony Gonzalez as our Special Education Case Manager and recommended*

her hire.

*On a motion by Angie, seconded by Rikk, with no discussion and all present voting yes, motion passed on the recommendation of our Principal Tom Kearney to approve the hiring of Harmony Gonzalez (Special Education Case Manager).*

*We are still looking to hire a K-1 Elementary Teacher and a new School Psychologist due to Scott Linner retiring. We are most likely going to contract out our School Psychologist Services.*

D. Relicensure Committee Member Designation

*With the resignation of Abby, a vacancy exists on the Relicensure Committee. Sofie Engebretson expressed interest.*

*On a motion by Steph, seconded by Angie, with no discussion and all present voting yes, motion passed to approve the designation of Sofie for the Relicensure Committee.*

E. Board Member Roles and Responsibilities, including discussion of member replacement (Jen resigning)

*Discussed options for replacement of Jen. Will reach out to interested people over the next month and evaluate options. Replacement to be assigned at July meeting. Roles reviewed, to be assigned in July.*

F. 2025-26 Meeting Schedule

*Second Wednesday of each month (or mid-month), 3:30-5pm during the school year and 9-10:30am in summer months.*

*On a motion by Steph, seconded by Rikk, with no discussion and all present voting yes, motion passed to approve the 2025-26 Board Meeting Schedule (available in Google Drive).*

**VI. Policy Review (action)**

A. Policy Revisions for Approval

1. None

B. Assign Policies for July

1. [#603- Curriculum Development](#) (has redlines) - Steph

**VII. Administrator's Report**

*Tom Kearney gave a report on the state of the school, including the following:*

- *92.72% total attendance. 118 total enrollments.*
- *Behavior: Referrals 117 total. Two kids in 8th grade with high numbers. Most referrals come from 8th grade, followed by other middle school grades.*
- *Working toward acquiring the building within the next 1-2 years.*
- *Staffing: see above.*

**VIII. Receive Donations**

*Playground donation from Scott Linner - \$200.00*

*Valleyfair donations GoFundMe \$763.79*

*Valleyfair donations \$250 -Peggy & Mr. Kocer*

**IX. Other**

*None*

**X. Set Agenda for Next Meeting**

- *Financial Review*
- *Board Member Oath*
- *Officer Nominations/Board Member Assignments, including designation of board vacancy*
- *Discuss Board Goals*
- *Staffing Updates*
- *Review Policy #603*
- *Assign Policies for August*

- *Enrollment Period*
- *Administrator's Report*
- *Receive Donations*
- *Other*
- *Set Agenda for next meeting*

**XI. Adjournment**

*On a motion by Rikk, seconded by Steph, the meeting was adjourned at 10:42am.*

**Next Meeting:**

*The next Board of Directors Meeting will be on Wednesday, July 16 at 9:00am in Room 205.*

**Mission: To inspire and challenge each individual to reach his or her full potential.**

If you cannot attend the meeting please call Angie Bohnert, (651) 439-1962 [abohnert@newheightsschool.org](mailto:abohnert@newheightsschool.org)