



BOARD OF DIRECTORS MEETING
Wednesday, July 16, 2025
New Heights School Room 205
9am - 10:30am

MINUTES

I. Opening of Meeting/Call to Order

Board Chair Stephanie Bagwell called the meeting to order at 9:08am.

A. Attendance

Board of Directors:

Stephanie Bagwell __X__

Angie Bohnert __X__

Sofie Engebretson __X__

Vacancy

Rikk Sorenson __X__

Ex-Officio

Tom Kearney (Principal/Superintendent)

Lindsay Berberich (Bookkeeper)

Visitors:

None

B. Welcome Guests/Visitors

Board Chair Stephanie Bagwell welcomed those present.

II. Review of Agenda and Minutes (action)

A. Review Agenda and Conflict of Interest

The agenda was reviewed with no changes recommended. A roll call was completed to see if anyone had a conflict of interest with the Agenda items. Votes are as follows: Stephanie- no, Sofie- no, Rikk- no, Angie- no.

B. Approval of the June 11, 2025 Minutes

On a motion by Steph, seconded by Rikk, with no discussion and all present voting yes, motion passed to approve the Board of Directors minutes from June 11, 2025.

III. Financial Report (action)

A. Financial Review

Lindsay presented and answered questions on the June 2025 Check Register Report (available on the Board of Directors shared drive)

On a motion by Angie, seconded by Rikk, with no discussion and all present voting yes, motion passed to approve the Check Register as presented.

B. FY26 Budget

Lindsay gave an update on the budget. Already approved.

IV. Old Business (action)

A. FY26 School Calendar

On a motion by Rikk, seconded by Angie, with no discussion and all present voting yes, motion passed to approve the Revised School Calendar as presented.

V. New Business (information/action)

A. Board Member Oath

All members read and signed the oath.

B. Board Goals 2025-26

Finance/fundraising: look at increasing fundraising efforts.

Policy:

Solidify crisis management practices

Steps to secure purchase of the building

C. Officer Nominations/Board Member Assignments

Steph- Board Chair

Rikk- Vice Chair

Angie- Secretary

Sofia- Assistant Secretary

Vacant- Treasurer

D. Staffing Updates

New Hire - K/1 Teacher

Tom discussed the hiring of Robyn Radke as our K-1 Elementary Teacher and recommended her hire.

On motion by Rikk, seconded by Steph, with no discussion and all present voting yes, motion passed on the recommendation of our Principal Tom Kearney to approve the hiring of Robyn Radke (K/1 Elementary Teacher).

E. ReLicensure Committee Member Designation

On a motion by Angie, seconded by Sofie, with no discussion and all present voting yes, motion passed to approve the designation of Rikk as the community member for the Relicensure Committee.

F. Board Member Roles and Responsibilities, including discussion of member replacement (Jen resigning)

On a motion by Steph, seconded by Rikk, with no discussion and all present voting yes, motion passed to approve the resignation of Jen VanDyke as board member. The Board thanked Jen for her time and service to the school and board.

Discussed options for replacement of Jen. Need to send out a form to gather information from interested parties, then Board members will appoint.

Roles and responsibilities as listed above in officer assignments.

G. Enrollment Period

The designated enrollment period is February 1-15.

On a motion by Steph, seconded by Rikk, with no discussion and all present voting yes, motion passed to approve the designated enrollment period.

VI. Policy Review (action)

A. Policy Revisions for Approval

1. [#603- Curriculum Development](#) (has redlines) - Steph

Complicated policy. Need to continue to review and discuss how to implement pieces such as the curriculum committee. Will review statutes and revisit next month.

B. Assign Policies for August

1. #506 - Student Discipline- Rikk
2. #208 - Development, Adoption, and Implementation of Policies - Angie
3. #624 - Online Learning Options - Steph
4. #603 - Curriculum Development - Steph

VII. Administrator's Report

Tom Kearney gave a report on the state of the school, including the following:

- *Enrollment is around 100 right now. August is a big enrollment month. Lots of enrollment meetings coming up. Anticipated to be around 110.*
- *Working toward acquiring the building within the next 1-2 years.*
- *Audit will be starting soon. Going to look different because the playground money was in the fund last year, but obviously that was spent.*
- *Staffing: We will have a full staff!*

VIII. Receive Donations

None

IX. Other

None

X. Set Agenda for Next Meeting

- *Review Agenda and Minutes*
- *Financial Review*
- *Authorizer Goal Review*
- *Discuss Board Goals*
- *Policy Reviews: #603, 506, 208, 624*
- *Assign Policies for September*
- *Administrator's Report*
- *Receive Donations*
- *Other*
- *Set Agenda for next meeting*

XI. Adjournment

On a motion by Angie, seconded by Rikk, the meeting was adjourned at 10:01am.

Next Meeting:

The next Board of Directors Meeting will be on Wednesday, August 13, at 9:00am in Room 205.

Mission: To inspire and challenge each individual to reach his or her full potential.

If you cannot attend the meeting please call Angie Bohnert, (651) 439-1962 abohnert@newheightsschool.org