



BOARD OF DIRECTORS MEETING
Wednesday, September 9, 2026
New Heights School Room 105
3:30pm - 5pm

MINUTES

I. Opening of Meeting/Call to Order

Board Chair Stephanie Bagwell called the meeting to order at 3:32pm.

A. Attendance

Board of Directors:

Stephanie Bagwell __X__

Sofie Engebretson __X__

Rikk Sorenson __X__

Angie Bohnert __X__

Cressida (CJ) Silver __X__

Ex-Officio

Tom Kearney (Principal/Superintendent)

Lindsay Berberich (Bookkeeper)

Visitors:

David Peterson (MoChA)

Ellie Holt (MoChA)

B. Welcome Guests/Visitors

Board Chair Stephanie Bagwell welcomed those present.

II. Review of Agenda and Minutes (action)

A. Review Agenda and Conflict of Interest

The agenda was reviewed with no changes recommended. A roll call was completed to see if anyone had a conflict of interest with the Agenda items. Votes are as follows: Stephanie- No, Sofie- No, Rikk- No, Angie- No, CJ- No.

B. Approval of the [August 12, 2026 Minutes](#)

On a motion by Steph, seconded by Rikk, with no discussion and all present voting yes, motion passed to approve the Board of Directors' minutes from August 12, 2026.

III. Financial Report (action)

A. Financial Review

Lindsay presented and answered questions on the August 2026 Check Register Report (available on the Board of Directors' shared drive). August begins with check number 20767, ends with check number 20780.

On a motion by Angie, seconded by Sofie, with no discussion and all present voting yes, motion passed to approve the August Check Register as presented.

IV. Old Business (action)

A. [Authorizer Goal](#) Review

Goal 1: FastBridge Reading

Goal 2: MCA Reading

Goal 3: MCA Math

Goal 4: MCA Science

Goal 5: Graduation

Will determine goals 1-4 once we have all results.

Goal 5: Looking forward to this upcoming year, it looks like all students will be on track.

V. New Business (information/action)

A. [Board Goals 2026-2027](#)

Goals to be voted on:

Goal 1: By June 2027, the Board of Directors will examine its document management and publishing system, and make changes where possible to ensure maximum clarity and efficiency through the school's website and Google Drive.

Goal 2: By June 2027, the Board of Directors will develop a list of ways to strengthen recruitment efforts to increase enrollment.

Goal 3: By June 2027, the Board of Directors will clarify information on identified fundraising options, including the time of year for the fundraiser, staff responsibilities, and delegation of funds.

Goal 4: By June 2027, the Board of Directors will develop a curriculum committee with set procedures and goals required in Policy #603 - "Curriculum Development."

On a motion by Angie, seconded by CJ, with no discussion and all present voting yes, motion passed to approve the [2026-27 Board Goals](#) as presented.

B. Establish Administrative Review Committee (Chair, Board Member, Community Member)

CJ, Stephanie, and Rikk will be the Administrative Review Committee.

C. Designate Identified Official with Authority

Tom gave an explanation of what "identified official with authority" is and its significance to having a school representative.

On a motion by CJ, seconded by Rikk, with no discussion and all present voting yes, motion passed to approve Tom Kearney and Lindsay Berberich as the Identified Officials with Authority for NHS.

VI. Policy Review (action)

A. Policy Revisions for Approval

1. [#427 - Workload Limits for Certain Special Education Teachers](#) - Angie

Angie led a discussion on this policy and recommended minimal changes based on MSBA model policy (expanded definition of "indirect services.")

On a motion by Angie, seconded by Steph, with no discussion and all present voting yes, motion passed to approve Policy #427- Workload Limits for Certain Special Education Teachers as presented.

2. [#524 - Internet Acceptable Use](#) - Sofie

Sofie led a discussion on this policy and recommended changes based on MSBA model policy, including parent notification of internet use.

On a motion by Sofie, seconded by Rikk, with no discussion and all present voting yes, motion passed to approve Policy #524- Internet Acceptable Use as presented.

3. [#903 - Visitors to School Building with Addendum](#) - CJ

CJ lead a discussion on this policy and recommended no changes.

On a motion by CJ, seconded by Steph, with no discussion and all present voting yes, motion passed to approve Policy #903- Visitors to the School Building as presented.

4. [#212 - School Board Member Development](#) - Rikk

Rikk led a discussion on this policy and recommended changes based on MSBA model policy, which includes more mandated trainings. Change policy name to School Board Member Development and Training.

On a motion by Rikk, seconded by Sofie, with no discussion and all present voting yes, motion passed to approve Policy #212 - School Board Member Development as presented.

B. Assign Policies for October

1. [#414 - Mandated Reporting](#) - CJ

2. [#503 - Student Attendance](#) - Sofie

3. [#612.1 - Development of Parent and Family Engagement Policies for Title I Programs](#) - Angie

4. [#806 - Crisis Management](#) - Rikk

5. [#524.5 - Personal Electronic Communication Devices](#) (merge with [#555](#)) - Steph

VII. Administrator's Report

Tom Kearney, Principal, gave a report on the state of the school, including the following:

- *15 days of school! Rate of attendance- 93.76%.*
- *Two tours this week alone- 5 or 6 possible students, so high level of interest even at this time of year. Also getting interest for Kindergarten for next year.*
- *Staffing: Abrupt resignation of 2/3 teacher- plan in place to address the situation. Health Office Attendant is resigning, but a replacement has already been hired. (Approve hire and resignations in October)*
- *Building: Good shape- boiler checked and repaired, fire inspection items cleared.*
- *Fall academic testing underway!*
- *MoChA Application filed- next steps in process. Site visit next Thursday 9/17.*
- *Audit in progress- Abdo is a good company to work with.*

VIII. Receive Donations

None

IX. Other

Dave and Ellie introduced themselves - will be on site next week!

X. Set Agenda for Next Meeting (October)

- *Review Agenda and Minutes*
- *Financial Review*
- *Authorizer Goal Review*
- *Board Goals Review*
- *Annual Report Review and Approval*
- *Review Policies: #414, 806, 503, 612, 524.5*
- *Assign Policies: #522, #531*
- *Administrator's Report*
- *Receive Donations*
- *Other*
- *Set Agenda for next meeting*

XI. Adjournment

On a motion by CJ, seconded by Angie, the meeting was adjourned at 4:19pm.

Next Meeting:

The next Board of Directors Meeting will be on Wednesday, October 7, at 3:30pm in Room 105.

Mission: To inspire and challenge each individual to reach his or her full potential.

If you cannot attend the meeting, please call Angie Bohnert, (651) 439-1962 abohnert@newheightsschool.org