

NEW HEIGHTS SCHOOLS, INC.

POLICY 603

CURRICULUM DEVELOPMENT

Adopted: 11/2010

Reviewed/Revised: 12/15*, 2/19**

I. PURPOSE

The purpose of this policy is to provide direction for continuous review and improvement of the school curriculum.

II. GENERAL STATEMENT OF POLICY

Curriculum development shall be directed toward the fulfillment of the goals and objectives of the education program of the school.

III. RESPONSIBILITY

- A. The administrator shall be responsible for curriculum development and for determining the most effective way of conducting research on the school's curriculum needs and establishing a long range curriculum development program. Timelines shall be determined by the administrator that will provide for periodic reviews of each curriculum area.
- B. The Academic Review Committee shall provide assistance at the request of the administrator. The committee membership shall consist of various faculty members and when possible may include parents. The committee membership may change from time to time based upon curriculum needs of a given year.
- C. Within the ongoing process of curriculum development, the following needs shall be addressed:
 1. Provide for articulation of courses of study from kindergarten through grade twelve.
 2. Identify minimum objectives for each course and at each elementary grade level.
 3. Provide for continuing evaluation of programs for the purpose of attaining school objectives.
 4. Provide a program for ongoing monitoring of student progress.
 5. Provide for specific, particular, and special needs of all members of the student community.
 6. Develop a local literacy plan to have every child reading at or above grade level no later than the end of grade 3, including English learners, and teachers providing comprehensive, scientifically based reading instruction consistent with law.
 7. Integrate required and elective course standards in the scope and sequence of the district curriculum.

- 8. Meet all applicable requirements of the Minnesota Department of Education.
- D. It shall be the responsibility of the administrator to ensure that the school board is informed of all state-mandated curriculum changes, as well as recommended discretionary changes and to periodically present recommended modifications for school board review and approval.
- E. The administrator shall have discretionary authority to develop guidelines and directives to implement school board policy relating to curriculum development.